

Program Implementation Checklist for College Partners

Prior to implementing Open Airways for Schools® (OAS), Kickin’ Asthma (KA), Let’s Take Control of Asthma Flipchart and/or NYS Guide Technical Assistance (TA) student project, the following will need to be completed:

Documents & Forms

- Review and sign the Memorandum of Understanding provided by the Asthma Management in Schools (AMS) Team
- Confirm that the school contract is established with the partnering school district(s)

Meetings

We are here to support and guide you with implementation, so you are more than welcome to set up additional meetings with your AMS program coordinator as you see fit.

- Set up an initial meeting with the AMS team to discuss plans and your program needs
- Set up a meeting with the school or school district to discuss school contract, and logistics
- Set up a second meeting with the AMS team to review and schedule training for your students and discuss logistics for program implementation

Trainings

Please use the table below to determine which trainings need to be completed.

- Students must complete the online, on demand modules prior to the Skills Building session
- Students must attend either the Virtual or Live Skills Building session to complete training and to begin program implementation

	OAS	KA	Flipchart	Guide TA student project
Online Portion (2 hours)	Asthma Basics OAS Facilitator Training	Asthma Basics KA Facilitator Training	Asthma Basics AMS Mini-Byte 1	Asthma Basics AMS Mini-Byte 2
Live/Virtual Session	OAS Skills Building (2 hours)	KA Skills Building (2 hours)	Flipchart Review (1 hour)	Guide TA (1 hour)